

SECRETARIAT

Port Blair, dated the 24th March, 2011

MEETING NOTICE

The Chief Secretary will take a meeting to review the expenditure of UT Plan 2010-11 (upto 25-03-2011) and Annual Plan proposal for 2011-12 alongwith Action Plan/Procurement Plan at 9.30 am on 29.3.2011 in the Conference Hall, Secretariat. Only HODs should attend the meeting. In case HOD is not able to attend they may intimate Chief Secretary in advance.

You are requested to make it convenient to attend the meeting with necessary details.

Sobhana K. Unny

(Sobhana K. Unny) 24/3/2011

Assistant Secretary (Planning)

To

1. The Principal Secretary (Finance).
2. All Commissioner(s)/Secretaries/Spl. Secretaries
3. All Heads of Departments (As per the list). *Dir of Tribal welfare, Port Bl*
4. Asst. Secretary (GA) for making necessary arrangements.

Copy also to:

Sr. PS to CS for kind information of Chief Secretary.