

All Plan Implementing Departments
(As per list attached)

Subject:- Review of Plan Expenditure incurred upto December, 2010.

Sir,

I am directed to state that the Principal Secretary (Finance) will take a meeting on 10th January, 2011 at 3.00 PM in the Conference Hall of the Secretariat to review the Plan expenditure incurred upto December, 2010 under various Sectors .

You are requested to kindly make it convenient to attend the meeting with full details of expenditure incurred upto December, 2010 both under Revenue and Capital Accounts including TRP along with other Supplementary information, if any required. It is further requested that Sector-wise details of expenditure may kindly be furnished to the Evaluation Officer, Secretariat by **5th January, 2011** positively to enable her to compile the same and submit to the Principal Secretary (Finance) in time.

Yours faithfully,

Ram Bhawan 21/12
(Ram Bhawan)

Asstt Secretary (Budget)

Copy to:-

1. PS to Principal Secretary (Finance)
2. All Administrative Secretaries.
3. The Director (Finance).
4. The Evaluation Officer, Secretariat with the request to obtain the Sector-wise expenditure upto December, 2010 in respect of all Plan Implementing Departments and submit the same to PS to Principal Secretary (Finance) by **7th January, 2011**.
5. The Assistant Secretary (GA) with the request to make necessary arrangement and provide tea and snacks during the meeting.

Ram Bhawan 21/12
Asstt Secretary (Budget)

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