

11th Floor, Pt. Deendayal Antyodaya Bhawan
CGO Complex, Lodhi Road, New Delhi - 110003

Dated: 01.01.2019

To

The Organisation.

Subject: Approval of the proposals for Workshop(s)/ Seminar(s)/ Conferences for the year 2018-19 - Request for specific details - reg.

I am directed to say that the Competent Authority in Ministry of Minority Affairs has approved your proposal(s) for Workshop(s)/ Seminar(s)/ Conference(s) for the year 2018-19 received under the "Scheme of Research/Studies, Monitoring and Evaluation of Development Schemes including Publicity", as per **Annexure-I**, with following conditions:-

- (i) The number of participants for holding 02 Days' Seminar/ Workshop/ Conference shall be restricted to 100 participants in total.
- (ii) The names of those Organisations which have been reflected by the Audit Party in their observations in respect of the schemes being implemented in this Ministry will be kept on hold until further decision by the Ministry.
- (iii) The Organisations shall conduct the proposed Seminar/ Workshop/ Conference within three months from the date of receipt of funds.
- (iv) The Organisation should invite a responsible State Government Official at the Block/ Sub-Division/ District/ State level representing the Government as a speaker in the Seminar/ Workshop/ Conference.
- (v) The 1st Instalment will be released on the receipt of the Programme Details, details of participants, venue, speakers, etc.
- (vi) The Organisation concerned shall (a) obtain a certificate of conduct of the Seminar/ Workshop/ Conference from the District Minority Welfare Officer (DMWO)/Welfare Officer (WO) or any other Officer authorised by him; and (b) ensure that the conduct of the Seminar/ Workshop/ Conference is published in the local newspaper(s); and furnish the Certificate and newspaper cutting, along with other requisite documents, to this Ministry for release of the 2nd instalment.

2. In view of the above, it is requested to furnish the Programme Details, details of participants, venue, speakers, etc., in the prescribed format at **Annexure-II**, by either post/hand or through email at **sk.sharma72@gov.in** or **ashish.76@gov.in**

Encl: **As above.**


(S.K. Sharma)
Under Secretary (R&M)
Tel: 011-24302583