

Sl. No. 22(B)

OUT AT ONCE

No. 3-188/99-2000/MC  
ANDAMAN & NICOBAR ADMINISTRATION  
SECRETARIAT

Port Blair, dated the 24<sup>th</sup> February, 2000.

To

The Director of Tribal welfare  
Port Blair

Sub:- Plan Review Meeting.

Sir,

I am directed to say that, as desired by the Chief Secretary, during the course of discussion in the Co-ordination committee meeting held on 23.02.2000, the Commissioner-Cum-Secretary (Planning) will take a Plan Review Meeting at 3:30 PM on 06<sup>th</sup> March, 2000 in the conference hall of the Secretariat.

The expenditure figures upto 29.02.2000 as per the format enclosed herewith may please be sent to the undersigned by 3<sup>rd</sup> March, 2000 positively.

All the Heads of Departments are requested to attend the meeting well prepared along with their Accounts Officers with the expenditure figures as on 29.02.2000 without fail.

The Director of Accounts & Budgets may kindly send the department-wise expenditure figures under revenue and capital separately, to this Secretariat (Monitoring Cell) by 3<sup>rd</sup> March, 2000 positively.

Yours faithfully,

*O. Varghese*  
25/2/2000

(O. Varghese)

Statistical Officer (IDA & M)

☎ 39045

Copy to :-

1. PS to Chief Secretary for kind information of the Chief Secretary.
2. PA to Commr-cum-Secy. (Plg.) for kind information of Commr-cum-Secy. (Plg.).
3. The Director (Finance), Secretariat, Port Blair.
4. The Accounts Officer (Fin-I & II) with the request to attend the meeting along with details of pending proposals.
5. The Assistant Secretary (Plg.), Secretariat.
6. The Assistant Secretary (GA) with the request to keep open the Conference Hall and ensure seating arrangements for at least 60 Officers. He is also requested to make arrangements for tea and snacks for 60 persons during the course of the meeting.

Completed  
Port up

*Rat (TWS)*

Pl compile the  
expenditure figures  
and put up latest  
by 1.3.2000  
Rat (TWS)

Statistical Officer (IDA & M)

28/2/2000