

S.No. 16(R)



(121)

NO. 3-188/99-2000/MC
ANDAMAN & NICOBAR ADMINISTRATION
SECRETARIAT

Port Blair, dated the 04th February, 2000.

To

The Director of Tribal Welfare
Port Blair



Sub:- Plan Review Meeting.

Sir,

In continuation of this Administration's letter No.3-188/99-2000/MC dated 02nd February, 2000, I am directed to say that the Chief Secretary will take a Plan Review Meeting on 9th February, 2000 at 3:30 PM in the conference hall of the Secretariat.

The expenditure figures upto 31.01.2000 as per the format enclosed together with this Administration's letter referred to above may please be sent to the undersigned immediately.

All the Heads of Departments are requested to attend the meeting well prepared along with their Accounts Officers with the expenditure figures as on 31.01.2000 without fail.

The Director of Accounts & Budgets may kindly send the department-wise expenditure figures under revenue and capital separately, to this Secretariat (Monitoring Cell) by 7th February, 2000 positively.

Yours faithfully,

(Signature)
04/2/2000

(O.Varghese)
Statistical Officer (Mon.)
☎ 39045

Copy to :-

1. PS to Chief Secretary for kind information of the Chief Secretary.
2. PS to Principal Secretary (Shipping) for Kind information of Principal Secretary.
3. PA to Commr-cum-Secy. (Plg.) for kind information of Commr-cum-Secy. (Plg.).
4. The Director (Finance), Secretariat, Port Blair.
5. The Accounts Officer (Fin-I & II) with the request to attend the meeting along with details of pending proposals.
6. The Assistant Secretary (Plg.), Secretariat.
7. The Assistant Secretary (GA) with the request to keep open the Conference Hall and to ensure seating arrangements for at least 60 Officers. He is also requested to make arrangements for tea and snacks for 60 persons during the course if meeting.

Statistical Officer (Mon.)

Put up immediately
by 10AM on 7/2/2000

URGENT
Pl bring

EO (AW) 4/2/2000