

NATIONAL PRODUCTIVITY COUNCIL
(Under Ministry of Commerce & Industry, Govt. of India)
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NATIONAL PRODUCTIVITY COUNCIL

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राष्ट्रीय उत्पादकता परिषद

९, सैयद अमीर अली एवेन्यू, कोलकाता-७०० ०१७

राष्ट्रीय उत्पादकता परिषद

९, सैयद अमीर अली एवेन्यू, कोलकाता - ७०० ०१७

No. : 184/Proposal/ 780

Date : 09/11/2009

The Executive Secretary
AAJVS
Office of the Executive Secretary
Andaman Adim Janjati Vikas Samity
Secretariat Complex
Port Blair.

AAJVS

1. R. D. No.
2. Date: ...
3. To Whom Marked : ...
4. Remarks : ...
5. Initials of E.S. : ...

Sub : Rationalisation of Manpower study in AAJVS

Dear Sir,

This is in continuation to our earlier letter no. 184/Proposal/628 dated September 30, 2009 and followed by your letter no. 16-AAJVS/2009/300 dated 15/10/2009.

We acknowledge the receipt of your Cheque Bearing No. 254499 dated 9th October, 2009 amounting to Rs. 2,90,000/- towards advance to initiate the study.

As proposed earlier, we are sending herewith two sets of questionnaire as follows :

- 1) Manpower study questionnaire for Executives/Officers - AAJVS/npc-kol/01
- 2) Questionnaire for Manpower Rationalisation for Staff of AAJVS, Port Blair - AAJVS/NPC-KOL/02

The formats may be distributed among all categories of employees for giving all the informations as indicated in the formats.

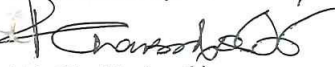
As we have informed earlier, the major activities will coordinate from Kolkata only, you may kindly advise all the employees to fill up the formats having a time bound programme. On receipt of the filled in formats we will analyze the informations here only and subsequently schedule our visit to have the detailed interactions with the respective employees. Hence, It would be better, if you could send the filled in formats by the end of this month, we may schedule our programme accordingly.


We are yet to receipt the advance from ANIKVIV as a result we are keeping marginal lead time so that the same activities for ANIKVIV could be completed.

Looking forward your reply alongwith the desired documents and personal interactions shortly.

Thanking you,

Yours faithfully,


(P. Chakirabarti)
Director



- Encl: 1) 2 Sets of Questionnaire
2) CD for Soft copy

Head Office : 'Utpadakata Bhavan', Lodi Road, New Delhi - 110 003