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As per the tentative tour programme drawn up by the Administration, the Chairman and vice-chairman, National Commission for SCs and STs accompanied by two officers of the commission and Director (TW) will proceed to Car-Nicobar by IAF courier on 4.4.2000 and return to Port Blair on the following day. So the seats in IAF courier for chairman and his entourage are to be reserved. Therefore we may send requisition to Secretary (GA) for reservation of seats for them in IAF courier.

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Further the Chairman will hold a meeting with Chief Secretary and other officers of this Administration on 5.4.2000 at 1530 hrs in the conference hall of the Secretariat. The PAE system is required to be installed for the meeting. Therefore, we may request the EE, Workshop Division to install the PAE system well in advance.

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About 40 persons will be attending the meeting to be taken by Chairman on 5.4.2000 at 1530 hrs. The light refreshments is to be served at the meeting. An expenditure of Rs. 400 is estimated towards the light refreshments, which may be met out of the permanent imprest, if approved.

[Signature]
28/3/2000

Research Officer (TW)

Director (TW)

[Signature]
28/3

Secy (TIW)

Para - 33 & 34. approved.

28/3

STW

[Signature]
29/3

RO (TIW)

Pl issue of return

the file with O.C.

[Signature]

RO (S)

29/3

EOk
29/3

5194/Dir(TW)
28/03/2000

560/624
28/3/2000

5202/Dir(T.W)
29/3/2000