

F.No.DAB/INSP/C&AG/1.2/2005-06/444  
Office of the Chief Pay & Accounts Officer  
Andaman & Nicobar Administration.

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Port Blair, dated. 30th June, 2005.

To,

1. Pay & Accounts Officer -I, Port Blair.
2. Pay & Accounts Officer, Car Nicobar.
3. Pay & Accounts Officer, Rangat.

Sub: Delay in submission of Utilisation Certificates within the stipulated period in respect of the Grant-in-aids released to various statutory bodies, non-governmental organization etc.,-reg.

Sir,

I am directed to draw your kind attention on the subject cited above and to state that the Utilisation Certificates for the Grant-in-aids released to the Statutory Bodies, non-Governmental organization etc., are required to be furnished by the Ministries/Department concerned to the Controller of Accounts to ensure its proper utilization within that particular financial year for the purpose for which the Grant has been sanctioned and paid. It has, however, been noticed that submission of Utilisation Certificates are unduly delayed beyond justification and fresh Grants had also been issued in the absence of previous Utilisation Certificate.

In this regard a reference is invited to Ministry's D.O Letter No.15039/32/2005/-Plg. Cell, dated 21<sup>st</sup> June 2005 (copy encl.), wherein it has been emphasized that for better management of the public expenditure, the Ministry/Departments should obtain the Utilisation Certificate in time and further release to the defaulting entities should be stopped after 30<sup>th</sup> June 2005 without express clearance of Ministry of Finance.

It is imperative that necessary steps are, therefore, taken to update the relevant registers and follow the rules as prescribed in CAM/GFR before passing any Grant-in-aids bills in order to have better management of the Grants released to various Statutory Bodies, non-governmental organization etc. You may, therefore, ensure that Utilisation Certificates are obtained timely from the concerned organizations within the specified period and further application, if any, for fresh release of grant are supported with the Utilisation Certificates for the earlier Grants issued to various Departments.

Yours Faithfully,

(K.M.Ravinderan)

Pay & Accounts Officer - III

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