

(c) submission of recommendations on the annual budget of Primary and Pre-primary Schools.

(d) construction and repair work of educational institutions entrusted to the Village Council;

(e) submission of reports on regularity of students, teachers attendance and school functioning.

4. In the sphere of Self Defence and Village Defence—

(a) watch and ward of the village and of crops therein and raising voluntary organisations or organisations of any other kind, encouraging and assisting such organisations;

(b) providing training facilities to the youth of the village for the purpose of self defence and village defence and assisting such training that may be organised by the Government;

(c) preventing of fires, rendering assistance in extinguishing fires and protecting life and property when fire occurs.

5. In the sphere of Planning and Administration—

(a) the preparation of plans for the development of the village;

(b) assisting the implementation of soil improvement projects of the State Government;

(c) economic survey of the village accompanied by the provisions of employment to the unemployed or unemployed residents thereof;

(d) preparation of budget, collection and maintenance of accounts, custody and utilisation of funds, assessment and collection of taxes and maintenance of an Account Code;

(e) use of assistance given by the Central Government or the State Government for any purpose of the village;

(f) making independent surveys of the village or assisting such survey undertaken by the Central or State Government;

(g) recruitment, training and management of staff to be employed by Village Council;

(h) control of cattle-stands, threshing floors, grazing grounds and community lands;

(i) establishment, maintenance and Regulation of fairs, pilgrimages and festivals;

(j) reporting to proper authorities of such complaints which are not resolved by the Village Council;

(k) preparation, maintenance and upkeep of the Village Council records;

(l) registration of births, deaths and marriages in such manner and in such form as may be laid down by the Administrator by general or special order in this behalf;

(m) numbering of premises.

6. In the sphere of Community Development —

(a) relief of the crippled, destitute and sick;

(b) organising, encouraging and assisting co-operative activities in the economic and social fields;