You are requested to make necessary travel arrangement in respect of the 4 members to Port Blair by Pawan Hans Helicopter and back. Air tickets shall be booked through ANIIDCO Ltd, Port Blair on credit basis, which will be paid by ITDP, Car Nicobar. With regard to transits expenditure viz boarding, lodging & misc expenditure likely to be incurred during the visit shall be worked out by the ITDP, Car Nicobar so that necessary advance may be drawn and paid to the Smti Kajal Roy, JRO (Liaison Officer) who shall after meeting the transits expenditure of the team members, shall submit the bills/ vouchers for adjustment.

Yours faithfully

(Arun Gupta) Director (TW)

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