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**F.No.8-25/2006-TW/
ANDAMAN & NICOBAR ADMINISTRATION
Directorate of Tribal Welfare
Secretariat Complex**

Port Blair, dated the November, 2006.

To

«ADD»
«Add1»
«Add2»

(All to the Heads of Departments.
A & N Admin. (As per list attached))

Sub: - Monthly report on the Recruitment of OBC Candidates - reg.

Sir,

I am directed to inform you that while reviewing the recruitment in respect of all the posts reserved for the Scheduled Tribes in Group C & D posts in a meeting held on 22.8.2006, the Chief Secretary, Andaman & Nicobar Administration desired to have the information on the total recruitment of tribal candidates done by various appointing authorities from 1st January 2005 on wards to till date.

Similar information is also required to be monitored in the case of OBC reservation as per notification issued by this Administration vide No.343/2005/F.No.8-3/2003-TW dated 16th December, 2005.

You are, therefore, requested to furnish the month-wise required information in the proforma as given below for the period from January 2006 to October 2006 immediately for submission to the Chief Secretary.

Recruitment of OBC candidates during the Month of200 .

Name of Department:

Group	Name of post	Total vacancy at the beginning of the month	No. of posts filled up during the month	Name of the candidates recruited during the month	Total vacancy at the end of the month	Reasons for not filling the vacant post, if any.	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Group C	1.						
	2.						
	3.						
Group D	1.						
	2.						
	3.						

Signature of Head of Department

Similarly, the requisite information in the above proforma from November 2006 onwards may be sent regularly by 5th of every month for submission of the same to Administration. The report may **also** be sent by e-mail to **tw@and.nic.in**.

Yours faithfully,

Assistant Commissioner (TW)
(T7-8-25 monthly report of OBC)

Copy to : 1. The PS to Chief Secretary, A&N Administration.
2. The PA to Secretary (TW), A&N Administration.

Assistant Commissioner (TW)