

No. 14017/02/2016-Coord-II  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya

North Block, New Delhi-110001  
Dated 30<sup>th</sup> March, 2016

OFFICE MEMORANDUM

Subject: Annual Reports regarding representation of SCs, STs and OBCs in the Central Government's Services as on 01.01.2016 (i.e. for the year 2015)

The undersigned is directed to say that as per the instructions of DOP&T, the following reports for the years 2015 (as on 01.01.2016) on the above subject are required to be furnished to DOP&T in the enclosed proforma I & II by 04.04.2016:-

- (i) SC/ST/OBC Report-I – regarding representation of SCs, STs and OBCs in services as on 01.01.2016.
- (ii) SC/ST/OBC Report-II – regarding representation of SCs, STs and OBCs in various grades of organized Group 'A' services as on 01.01.2016.

2. It is requested that the requisite information as on 1<sup>st</sup> January, 2016 may kindly be obtained from all the attached /subordinate offices under your administrative control and **consolidated report in respect of your Division** including attached offices in the prescribed proforma be furnished to this Division by 31.03.2016 positively so that the consolidated report in respect of this Ministry including attached/subordinate offices be sent to DOP&T within stipulated time i.e. by 04.04.2016. It may also be noted that piecemeal information from attached/subordinated offices not to be submitted directly to Coordination Division. Information must come through the division concerned <sup>and</sup> should be duly authenticated.

Encl: as above

OC

(A.K. Nigam)

Deputy Secretary to the Govt. of India & LO for SC/ST/OBC

To

JS(A)/JS(BM)/JS(CS)/JS(DM)/JS(F)/JS(FFR)/JS(IS-I)/JS(IS-II)/JS(IS-III)(erstwhile HR Divn.)/JS(IC)/JS(J&K)/JS(Judl)/JS(LWE)/JS(NE)/JS(P-I)/JS(P-II)/JS(PM)/JS(UT)/(RG & CCI /GCA(Home)

Pr. CCA(H)

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