

5. What are the checks devised by your Ministry/Department/Organization to ensure that the reservation policy for is implemented properly in the Ministry and the Organization/PSUs under the control of the Ministry?

**Reply:** The Directorate of Tribal Welfare, A&N Islands being the Nodal <sup>Agency</sup> Officer obtaining monthly report on the recruitment of STs Candidates from the Appointing Authorities

(i) What is the procedure prescribed for redressal or grievances of Scheduled Tribes employees?

**Reply:** Liaison Officer has been nominated by each Appointing Authority. The Directorate of Tribal Welfare is functioning as Nodal Agency.

(ii) Has the Ministry/Department/Organization appointed a Liaison Officer? If so, please indicate his/her name and designation alongwith his/her phone/FAX number and e-mail addresses.

**Reply:** Copy enclosed as Annexure - C

(iii) Has a Scheduled Tribes Cell been set up under the direct control of Liaison Officer? If so, please indicate the composition of this cell.

**Reply:** In maximum department a <sup>no,</sup> ST cell has been set up. However, the Directorate of Tribal Welfare being Nodal Agency will ensure that all Appointing Authority should set up Scheduled Tribes Cell under the direct control of Liaison Officer

(iv) Is a complaint register being maintained in order to register and monitor the grievances of ST employees?

**Reply:** In maximum department <sup>yes,</sup> a ST cell has been set up. However, the Directorate of Tribal Welfare being Nodal Agency will conduct an inspection to check and ensure maintenance of register to monitor the grievances of STs

(v) (a) How many complaints were received from ST employees during the last five years 2011 to 2015?

**Reply:** The Nodal Department had received 03 representations from ST employees during the last five years 2011 to 2015

(b) What was the nature of these complaints, the number of complaints disposed of favorably and the time taken for disposal of each complaint? The number and nature of complaints pending disposal may also be furnished, alongwith the reasons for pendency.

**Reply:** Grievances usually for service matter like promotion and transfer.

(vi) Does your organization hold periodical meetings with Scheduled Tribes employees or the ST Employees Welfare Association to sort out their problems and grievances?

**Reply:** No such periodical meetings have been conducted. However, the Nodal Agency i.e. Directorate of Tribal Welfare shall pass instructions to all the Appointing Authorities to conduct the periodical meetings with the ST employees or the ST Employees Welfare Association.

6.1 Are the roster being periodically inspected by Liaison Officer. If so, action taken on the inspection reports of the Liaison Officer for the last three years.

**Reply:** Yes. The roster maintained by the Appointing Authorities are being inspected by the Nodal Agency very year