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No. 14017/03/2016-Coord-II Government.of India/Bharat Sarkar Ministry of Home Affairs/Grih Mantralaya

> North Block, New Delhi-110001 Dated 16 March, 2016



OFFICE MEMORANDUM

Subject: Annual Reports regarding representation of persons with disabilities in Central Government's Services as on 01.01.2016 (i.e. for the year 2015)

The undersigned is directed to say that as per the instructions of DOP&T, the following reports for the years 2015 (as on 01.01.2016) on the above subject are required to be furnished to DOP&T in the enclosed proformas I & II by 31.03.2016:-

- (i) PWD Report-I regarding representation of Persons with disabilities in services as on 01.01.2016; and
- (ii) PWD Report-II regarding appointments of persons with disabilities during the year 2015.
- 2. It is requested that the requisite information as on 1st January, 2016 may kindly be obtained from all the attached /subordinate offices under your administrative control and consolidated report in respect of your Division including attached and subordinate offices in the prescribed proforma be furnished to this Division by 15.03.2016 positively so that the consolidated report in respect of this Ministry including attached/subordinate offices be sent to DOP&T within stipulated time i.e. by 31.03.2016. Piecemeal information may please not be sent.
- 3. The attached/subordinate offices be directed not to send information directly to Coord.II Section.

Encl: as above

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Deputy Secretary to the Govt. of India & LO for SC/ST/OBC & PWD

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