

Sl.No.	Deliverables	Time limit
(i)	Each Ministry/Department shall constitute an Expert Committee comprising Joint Secretary (Establishment/Administration) as Chairperson with Deputy Secretary/Director concerned and Liaison Officer as members of the Committee. The Chairperson may also invite representatives from attached/subordinate offices, Central Public Sector Enterprises for the meetings pertaining to them.	Expert Committee to be constituted before 31.12.2014.
(ii)	Preparation of data-sheet in regard to the backlog vacancy figures for SC/ST/OBC and PWD separately for direct recruitment and promotion (wherever it is applicable) in Secretariat, attached and subordinate offices, Central Public Sector Enterprises, etc. with effect from 01.04.2012 taking into account the backlog reserved vacancies lying unfilled at the end of the Special Recruitment Drive concluded as on 31.3.2012. Data-sheet must be prepared Group-wise i.e. Group A, Group B, Group C (excluding safai karamcharis), Group C (safai karamcharis) and Group D. Liaison Officer in the Ministry/Department shall be personally accountable for correct data.	To be achieved before 31.3.2015.
(iii)	Study of the reasons for non-filling up of posts including scientific and technical posts reserved for SCs/STs/OBCs and PwDs and if the recruitment failure is on long-term basis, the Committee may consult Staff Selection Commission, UPSC and other recruitment agencies, as the case may be.	To be achieved before May, 2015.
(iv)	Review of educational qualifications prescribed for the vacancies lying unfilled and also review of posts where candidates, particularly from ST categories do not come up to prescribed standards.	To be achieved before August, 2015.