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PUC I is letter No. 5-41/2007-R/2410 dated 22nd May 2008 received from the Deputy Commissioner South Andaman District regarding issuance and verification of the community certificates in respect of ST/SC candidates and PUC II is letter No. TCN/CN/LST/07-08/470 dated 7/5/2008 received from the Deputy Commissioner Nicobar District regarding the above subject.

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Submitted that vide letter No.12/9/2007-Coord dated 17.4.2008 (copy at page 44-45/C) the Joint Secretary to the Govt. of India, National Commission for Scheduled Tribes desired to know the procedures being adopted for the purpose of verification of the claim of a person to belong to a Scheduled Tribe community on submission of an application by him/her. Since the matter is related to Revenue Authorities, it was requested to the Deputy Commissioner, North Middle Andaman, South Andaman and the Deputy Commissioner, Nicobar to furnish requisite information vide our letter No. 9-7/2006-TW/647 dated 22/10/2007 (page 46/C) and the PUCs have been received, which is discussed as under:-

1. The Certificates are being issued in the format prescribed by Govt. of India & printed book of Certificates for issue of ST/SC Certificate are available with the issuing authorities.
2. Yes. The district authorities have been made available copies of the presidential orders issued by the Govt. of India from time to time to enable the applicants to refer the concerned order.
3. The methods for verification being followed by the district authorities for issuance of community certificates are as under:
 - a) First the claimant files an application before the issuing authorities along with copies of following:-
 - i) Certification of the of the First Head Man of the village (1st Captain & signature of authorized signatory of the Islands Tribal Council).
 - ii) Tribe Certificate of mother/father or both
 - iii) Local certificates of mother/father or both
 - iv) School Certificate of the applicant
 - v) Birth certificate or School Certificate of the applicant showing date of birth.
 - b) After receipt of the application field inquiry and verification of the contents of the application is carried out through Revenue Officials (field staff) who verify the contents and authentication of the signature of the applicant etc.
 - c) After going through the material on record, the Designated Officer (Tehsildar/ Assistant Commissioner etc.), record observation after his satisfaction about the facts and orders to issue certificate to applicant under the provisions of letter No.10-1400/1(s)-14/ANI dated 12.02.1984-85 issued by the Govt. of India.
 - d) Thereafter, based on the eligibility of the applicant, an ST Certificate is issued as well as entry is made in Register maintained by the issuing authority for keeping details of such certificates issued.