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**F. No. TCN/Caste/Local Cert./2006-07/173,**  
**OFFICE OF THE DEPUTY COMMISSIONER**  
**NICOBARS DISTRICT**

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Car Nicobar dated the 11<sup>th</sup> February 2008

To

✓ The Assistant Commissioner (TW)  
A & N Administration,  
Directorate of Tribal Welfare  
Secretariat, Port Blair.

*Handwritten:* 4/3/08, skh33w  
*Stamp:* जनजाती कल्याण अनुभाग  
Tribal Welfare Section  
सचिवालय / Secretariat  
पोर्ट ब्लेयर / Port Blair  
आ. आ. सं. 19.0. 18.0. 17.0.  
दिनांक / Date: 4/3/08

**Sub:- Issuance and verification of the Community certificates in respect of  
ST / SC Candidates – reg.**

Sir,

In response to your letter in even No. 9-7/2006/TW/23 dated 10/01/2008 and No. 9-7/2006/TW/812 dated 10/12/2007 regarding the procedures adopted by our office for the purpose of issuance and verification of the community certificates in respect of ST / SC candidates.

The following terms & conditions are adopted by the office for issuances of Schedule Tribe Certificates are as below:-

1. This office issued the ST Certificates who are belongs to Nicobarie Community.
2. The applicant should enclose his documents i.e. Birth Certificate / School Certificate / Caste certificate of Parents if available.
3. The applicant has to obtain the approval from the concern village Headman for verification, duly countersigned by Chairman / Deputy Vice-Chairman of Tribal Council.
4. The applicant should obtain the signature of the Chairman / Deputy Vice-chairman of Tribal Council, Car Nicobar.
5. A necessary enquiry is conducted through Revenue Inspector for verification of facts.
6. Finally, a revenue order sheet has to be prepared and approved by the competent authority (Assistant Commissioner, Sub-Division) .

This is for your information and necessary action at your end.

Yours faithfully,

*Handwritten signature*

Assistant Commissioner (HQ)  
Car Nicobar