

103

Item No.	Agenda	Instructions	Department
1.	Status of Court Cases in CAT, High Court and Supreme Court	Nodal Officer to be nominated to track all such cases and to take timely action.	DIC/ITI/LC/Planning/DES
2.	Pendency in amendment of RRs	All RRs are to be amended even if there is no change to include revised pay scale and list of duties.	-d0-
3.	Preparation of Roster for OBC (2005 onwards) and ST vacancies	Confirm preparation of Rosters for OBC & ST.	-do-
4.	Preparation of brief about every department	Presentation in one or two slides is to be made showing <ul style="list-style-type: none"> <li>• A short brief in a page.</li> <li>• Vision and objectives, composition/organization</li> <li>• Scheme and main work.</li> </ul>	-do-
5.	Status of vacant buildings and their allotment to need departments	Send reminder to Tribal Council, Nancowrie to take over Brookshabad building.	AC(TW)
6.	Preparation of a map to show net work of road in Car Nicobar	Provision of a scheme under plan 2011-12 (Roads & other infrastructure such as hospitals, Police Station, jetties, helipads in a GIS work).	JS(Planning)
7.	Refurnishing of Nicobari Home at Port Blair	APWD is making an estimate and will go to DC Car Nicobar for approval.	AC(TW)
8.	Grant of ST status to Ranchi Community	A self contained note with copies of correspondences.	AC (TW)
9.	Depiction of Awaradi's Master Plan for Tribes on Map	AC (TW) to work with AC (Settlement) and prepare maps depicting Buffer Zone and Jarawa Reserve area as per the Master Plan.	AC (TW)

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