

REVISED PROFORMA
STATUS OF BUILDING LYING VACANT – REG.

Sl.No.	Name of the Department	Name of the vacant building with complete address	Date since when lying vacant	Reasons for the building lying vacant	Approximate No. of floors/rooms/area (in sq.ft)	Whether needed by the department for its use, or spare for allotment to other departments
(1)	(2)	(3)	(4)	(5)	(6)	(7)