

While making the fair schemes (S) the following points may be taken into consideration

1. The first page should be the Abstract for the sector in the prescribed proforma.
2. The stencil should be compared by a responsible officer to avoid errors of omission.
3. The copies of the scheme may be made in good quality paper of the size 21x38 cm. positively.
4. The page numbering may be done as S-1, S-2 and so on in respect of the sector.
5. No stapler pin should be used for making set of Schemes (S) instead one set of Plan document may be kept in opposite direction and tied up together in bundles of 50 copies.