

would work in close coordination with the Procurement Coordinators in carrying out its functions.

## **B PROCUREMENT COORDINATORS**

The Procurement Coordinators will inform TRIFEDs Zonal and Regional Offices about the sources of supply, price, quality etc. List of Regional and Zonal Offices enclosed.

On the basis of the response received from different sources a list of the Procurement Coordinators has been compiled. The profile of the Buyer and his Interface with different functionaries is as follows

Role of Procurement Coordinators:

- i. suggesting source of procurement from target group i.e. tribals, handicap and producers of organic food items
- ii. imparting guidance/training to TRIFED's staff for identification of products
- iii. Facilitating the efforts made by Regional Office in arranging supplies for the shop from the prospective suppliers.
- iv. ensuring that the quality and authenticity of the product is maintained as per the claims made by the supplier or as per the specifications stipulated by Regional Office at the time of placing order on supplier.
- v. help in arranging to get new products developed /modified/ adapted as per the market demand.
- vi. to act in accordance with the advice/directions of the members of Expert Committee already formed at TRIFED for such shop/s.,
- vii keep TRIFED informed about latest development in the area and in maintenance of data bank
- viii. to travel in interior tribal areas for finding new products, new suppliers and suggesting developmental work in same field.