

SL. NO. 1 (R)

~~MOST URGENT~~

(1)

No. 2-29/92-GA
ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT.

Port Blair, dated the 27th July, 1992

To

All Secretaries/Heads of Departments,
A & N Administration.

Sub:- Monthly meeting to review the position of various
subjects - regarding.

Sir,

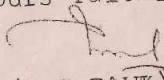
The Chief Secretary has desired to hold monthly meetings
with all Secretaries and Heads of Departments to review the
position of the following:-

1. Plan Expenditure
2. Filling up the vacant posts
3. Framing of Recruitment Rules
4. Adhóc appointments
5. Recording of annual confidential reports
6. Public Grievance references, VIP references and
MHA references
7. Audit paras/objections
8. Pending departmental enquiries
9. Pension cases

The first meeting will be held on 4.8.1992 at 10.00 A.M.
in the chamber of the Chief Secretary. All are requested to
kindly make it convenient to attend the meeting alongwith the
position as on 31.7.1992 in respect of the items referred to
above pertaining to their respective departments.


The meeting fixed on 3.8.92 vide Admn's Circular No.16-
19/92-PW(PF) dated 23.7.92 for the review of the vacant posts
stands cancelled.

Yours faithfully,


(P.G. PAUL) 24/7
Asstt. Secretary (G.A.)

Copy to:-

1. P.S. to Chief Secretary for the information of the C.S.
2. Asstt. Secretary (Plg), A&N Administration for reporting
position regarding Item No. 1.
3. Asstt. Secretary (Perl), A&N Administration for reporting
position regarding Items Nos. 2, 3, 4 and 5.
4. Asstt. Secretary (GA), A&N Administration for reporting
position regarding Item No. 6.
5. Accounts Officer (F), A&N Administration for reporting
position regarding Item No. 1 & 7.
6. Asstt. Secretary (Vig), A&N Administration for reporting
position regarding Item No. 8.
7. The Director of Audit & Budget, Port Blair for reporting
position regarding Item No. 9.


Asstt. Secretary (G.A.) 24/7