

6. Whether immediately after an appointment has been made, the particulars of the person appointed are entered in the register in appropriate columns and the entry signed by the appointing authority or by the officer authorised to do so.

7. Whether any gap is left in the roster.

8. Whether the roster is being maintained in the form of a running account from year to year.

9. Whether before appointing a general candidate against reserved vacancy, (i) prior approval of the Department of Personnel for dereservation was obtained in the case vacancies included in the roster for permanent appointment and temporary appointments likely to become permanent or to continue indefinitely and (ii) whether the steps prescribed in para 26 of the Brochure to secure Scheduled Castes/Tribes/candidates were taken in the case of vacancies included in the roster for purely temporary appointments.

10. Whether reservation in confirmation in posts filled by direct recruitment has been correctly determined in accordance with the orders in MHA No.31/15/73-SCT(1), dated 27-3-65 and 2-5-63.