

3. Whether rosters are being maintained separately for (i) permanent appointment and temporary appointment likely to become permanent or to continue indefinitely and (ii) purely temporary appointments of 45 days or more duration.
4. Whether the rosters are being maintained in the form prescribed viz. Appendix 4 to the Brochure on reservation for SCs/STs in services.
5. Whether the points have been earmarked in the roster for SCs & STs correctly according to the prescribed model roster for the particular type of recruitment.
6. Whether immediately after an appointment has been made the particulars of the person appointed are entered in the register in appropriate columns and the entry signed by the appointing authority or by the officer authorised to do so.
7. Whether any gap is left in the roster.
8. Whether the roster is being maintained in the form of a running account from year to year.