

APPENDIX 10

PRO FORMA FOR INSPECTION OF ROSTERS MAINTAINED FOR PROVIDING RESERVATION FOR SCHEDULED CASTES AND SCHEDULED TRIBES IN SERVICES.

[Prescribed in G.I., Dept. of Per. & A.R., O.M. No. 8/8/71-Est. (SCT), 22nd April, 1971.]

Name of Office
Date of last inspection
Name of post/group of posts...
Date of current inspection

1. Whether separate rosters are being maintained for each grade or group of posts and within such grade/group, separately for (i) direct recruitment and (ii) for posts filled by promotions (where reservation is applicable in such posts filled by promotion) and whether all the appointments made during the period covered by the inspection are shown in the roster
2. Whether the appropriate model roster, viz., the one prescribed for (1) direct recruitment on an All India basis by open competition (2) direct recruitment on an All India basis otherwise than by open competition (3) direct recruitment on a local or regional basis or (4) promotion, as the case may be, is being followed... ..
3. Whether rosters are being maintained separately for (1) permanent appointment and temporary appointments likely to become permanent or to continue indefinitely and (2) purely temporary appointments of 45 days or more duration
4. Whether the rosters are being maintained in the form prescribed, viz., Appendix 4 to the Brochure on Reservation for SCs/STs in Services