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Shri Som Naidu, Assistant Commissioner, had assumed that additional charges of Executive Secretary, AAJVS from 19.01.2004.

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The Chamber of the Executive Secretary, AAJVS is in a very bad shape and requires urgent repairs with certain essential stores items as mentioned below. Four windows have been totally broken down and the door has also to be changed.

- a) Replacement of 4 pairs of widows;
- b) Replacement of one door;
- c) Fixing of woolen carpet in an area of 152 sqft with 2 MM foam under lay;
- d) Curtains for doors and windows
- e) Repairs in ceiling

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Out of the above said works, we may request APWD to take up the works at Sl. No: a), b) and e). We may procure woolen carpets from local market after observing codal formalities. The approximate cost of 1 Sqft carpet is Rs.95/- totaling to Rs.15,200/-. Further we may procure curtain clothes from M/s CCWS Ltd.

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As per item No. 10 of the Delegation of Financial powers vested with the designated officer of AAJVS approved by the Executive Council the Secretary (TW) is the competent authority to approved the proposal

Executive Secretary
AAJVS

al
20/1/m

The chamber of ES
AAJVS is not used hence