

**OFFICE OF THE EXECUTIVE SECRETARY**

**ANDAMAN ADIM JANJATI VIKAS SAMITI**

**SECRETARIAT COMPLEX, PORT BLAIR**

F. No: No: 11-8/AAJVS/2013/ 758

Date

8<sup>th</sup> Jan 2019

To,

The Manager  
Megapode Resorts  
Haddo  
Port Blair

**Sub : Providing Lunch and High Tea- reg**

Sir,

I am directed to state that a workshop is being organized by AAJVS on 16<sup>th</sup> January 2019 in the conference hall of ANTRI, Haddo Port Blair from 1000 hrs to 1700 hrs.

You are requested to provide Lunch and High Tea for 35 persons at Conference Hall ANTRI, Haddo Port Blair on 16<sup>th</sup> January 2019 as per details given below.

1100 hours	: High Tea
1300 hrs	: Lunch
1530 hrs	: Tea with snacks

Necessary credit bills may be raised in favour of AAJVS for making the payment.

Yours faithfully

*Rose Raj* 8/1/19

Executive Secretary  
AAJVS

Copy to:

- 1) The Director (ANTRI) for information
- 2) The Accountant AAJVS for information and necessary action
- 3) File concern

*Rose Raj* 8/1/19

Executive Secretary  
AAJVS