



223

18/09/18  
27/9/18  
Two 27/9/18

F.No.7-89/2014(PF)/2696  
अण्डमान तथा निकोबार प्रशासन

ANDAMAN & NICOBAR ADMINISTRATION

सूचना, प्रचार एवं पर्यटन निदेशालय

DIRECTORATE OF INFORMATION, PUBLICITY & TOURISM

Port Blair dated the 19<sup>th</sup> Sep. 2018

To,

All Heads of Departments  
A & N Administration

**Sub: Workshop-cum-Training programme regarding preparation of Press Releases - reg**

Sir/Madam,


A Workshop-cum-Training programme is being organized by Directorate of IP & T in association with PIB on 20<sup>th</sup> September 2018 at 3.00 PM to 6.00 PM in the Conference Hall of Directorate of IP&T to create awareness among departments about the preparation of Press Releases.

You are kindly requested to depute officers engaged in preparation of Press Releases for your department.

  
Deputy Director (IP)

Copy to:

1. The PA to Director (IP&T) for information to Director (IP&T)
2. The Dy. Director, PIB, Port Blair for information and necessary action.
3. The In-Charge, IT, for kind information and necessary action
4. The Supervisor, Film Unit to make all other arrangements including refreshments.

  
Deputy Director (IP)