

List of Registers Maintained in AAJVS

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A. By Social Worker (HQ), AAJVS:- (Shri. A. Gunasekaran Pillai)

- 1) Diet Register of PTG patients admitted at G.B. Pant Hospital
- 2) Stock Register
- 3) Attendance Register (G.B. Pant)
- 4) Population Register
- 5) Visitors Book at Adibasera
- 6) Stock Register at Adibasera

B. By Accountant, AAJVS :- (Shri. K. Mohan)

- 1) Cash Book
- 2) Accounts Ledger
- 3) Cheque Issue Register
- 4) Bill Register
- 5) Grant-in-aid Register
- 6) Court Case Register
- 7) Medical Reimbursement Register
- 8) Departmental Advances Register
- 9) Pay Bill Register
- 10) Office Attendance Register

C. By Data Entry Operator holding the charges of Stores & establishment (Shri. Abdul Jaleel):-

- 1) Dairy Register
- 2) Dispatch Register
- 3) Order Book
- 4) File Movement Register
- 5) Peon Books
- 6) Stock Register
- 7) Assets Register
- 8) Individual Periodical Charge Register for all settlements (Shompen Hut Complex, Dugong Creek Strait island, Jarawa area and Port Blair)
- 9) Stamp Register
- 10) Register for Supply of Liveries
- 11) Service Books and Personal Files
- 12) Tender Register