



- d) They should note down full details of the vehicles including registration number, model and type of vehicle, time of incident, place of incident and obtain the licence and permit number, name of driver, address etc from the *nearest* Police out post.
- e) A detailed report on such incidents should be submitted by the Social Worker, Tirur and other two staff every week to the under signed *immediately* ~~positively~~ for taking further *necessary* ~~course of~~ action.

Executive Secretary
AAJVS

Copy to:-

1. The P.A. Director (TW) for kind information please;
2. Dr. Bisweswar Das, Social Worker, AAJVS for information and necessary action
3. Shri. Prosenjit Mondal, Pharmacist, AAJVS for information and necessary action
4. Shri. P. Anil Kumar, Peon-cum-Messenger, for information and necessary action

Executive Secretary
AAJVS