

To

The Executive Secretary OATS
P/Blair.

1234

2/5/11

Sir, kindly arrange to supply the following items
for Ordes through the OMPs Ltd Digong Creek.
These items for last 4-5 years not
supplied to the Ordes.

Items required	Qty	Remark.
① Tawa	29 Nos.	One for each family. (29 families).
② Degchi (big)	29 Nos.	"
③ Degchi (small)	29 Nos.	"
④ kadai (big)	29 Nos.	"
⑤ " (small)	29 Nos.	"
⑥ Tiffin box	29 Nos.	"
⑦ St. plate	101	One for each person.
⑧ st-glass	101	"
⑨ kitchen knife	29 Nos.	One for each family.
⑩ Spoon (steel)		
a) Big	29 Nos.	One for each family.
b) Medium	29 Nos.	One for each family.
⑪ Teaspoon small	101 Nos.	One for each person.
⑫ Steel container for with lid to store Rice/ Dal/Atta etc.	58 Nos.	Two for each family.

D/crede.
5/8/2011.

Yours faithfully

(Signature)

RI, OATS
D/Crede.