

AAIVS

1. R. D. No. 1454
2. Date: 19/3/10
3. To Whom Marked: ...
4. Remarks: S.K.
5. Initials of ES: ...

No.15-26/(CW)/DSS/2009/104
 ANDAMAN AND NICOBAR ADMINISTRATION
 DIRECTORATE OF SHIPPING SERVICES
PORT BLAIR

Dated the 15 March 2009

To,

The Executive Secretary,
 Andaman Adm. Tangle, Port Blair,
 Port Blair.

Sub: - Payment of Freight Charges -Regarding.

Sir,

I am directed to enclose herewith a Bill No. Rev/DSS/(CW)/2009/36 dated the 13/3/10 2009 amounting to Rs. 943/- (Rupees Nine hundred forty three only) along with copies of each of the credit notes in duplicate showing the details of freight provided to your department.

I am, therefore to request that the amount mentioned in the bill may kindly be paid by Cheque within 15 days from the date of receipt of this letter. The Cheque may be drawn in favour of "Accounts Officer, Marine & Shipping Department, Port Blair". While sending the Cheque the Bill No and date of the adjustment amount may kindly be intimated to Commercial Wing to enable to update the records.

Encl: - A/A

Yours faithfully,

Assistant Director (Admn.)
 Commercial Wing

The Account Officer (M & S), Port Blair with the request that the Cheque No and date of the amount to be received may please be intimated to the Commercial Wing immediately to update the records.

Assistant Director (Admn.)
 Commercial Wing