

18.3 The MC shall be competent to delegate any of its powers to the Chairman, Secretary or any sub-committee constituted by it for any specific purpose.

18.4 Subject to the rules and regulations and the resolution passed by the members unanimously at the General body Meeting, the MC shall have full authority to carry on the business. Normally, it shall meet not less than once in a month for the transaction of business.

18.5 Business of an urgent nature may be disposed of by circulation of relevant papers among the members of the MC provided that a resolution is passed by a 3/4th majority of the members of the MC to ratify such action. All resolutions passed accordingly by circulation will be ratified by in the subsequent meeting of the MC.

18.6 If there is a vacancy in the MC on account of death, resignation etc of an elected member it shall be filled in by the remaining members of the MC by caption and such other member shall hold office till the next Annual General Body Meeting. The member so co-operated shall be from the class of members to which the members in whose place he has been co-opted belonged to and shall have power to vote.

19.7 In case any vacancy arises in the MC for any reason whatsoever, the remaining members shall be competent to function in the normal course provided that there are atleast as many members as are required to form the quorum for the meeting.

19.8 In case the number of members in the MC at any time is less than the minimum number required to form the quorum, a special general body meeting shall be called within a month for filling up the vacancies by election.

19.9 DUTIES OF THE SECRETARY:

The duties of the secretary shall be:

19.9.1 To convene meetings of the General Body as well as MC and to attend and recorded all proceeding of such meetings in the minute book.

19.9.2 To carry on the correspondence pertaining to the general administration of the Trust and to maintain or cause to maintain all its books of accounts and register in the requisite manner.