



	Education and other qualification required for direct recruits	Period of probation, if any	METHOD OF RECRUITMENT	In case of recruitment by promotion / deputation grade from which promotion / deputation to be made	If a DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
	(9)	(10)	(11)	(12)	(13)	(14)
6	<u>Essential</u> : 12 th standard pass with in one year diploma in computer applications	2 years	Direct Recruitment	Not applicable	Group 'C' DPC for Confirmation a) Secretary (TW) – Chairman b) Director (TW) - Member c) Head of Office, ASI - Member d) Executive Secretary - Member	Not applicable
7	<u>Essential</u> : 12 th standard pass with one year diploma in Agriculture or Horticulture. <u>Desirable</u> : 3 years experience in relevant field.	2 years	Direct Recruitment	Not applicable	Group 'C' DPC for Confirmation a) Secretary (TW) – Chairman b) Director (TW) - Member c) Head of Office, ASI - Member d) Executive Secretary - Member	Not applicable
8	<u>Essential</u> : 12 th standard pass with valid LVD license <u>Desirable</u> : 5 years experience in driving.	2 years	Direct recruitment	Not applicable	Group 'C' DPC for Confirmation a) Secretary (TW) – Chairman b) Director (TW) - Member c) Head of Office, ASI - Member d) Executive Secretary - Member	Not applicable
9	<u>Essential</u> : 8 th standard pass <u>Desirable</u> : 5 years experience in relevant field with hyper physical ability	2 years	Direct Recruitment	Not applicable	Group 'C' DPC for Confirmation a) Secretary (TW) – Chairman b) Director (TW) - Member c) Head of Office, ASI - Member d) Executive Secretary - Member	Not applicable
10	<u>Essential</u> : 8 th standard pass <u>Desirable</u> : 5 years experience in relevant field.	2 years	Direct Recruitment	Not applicable	Group 'C' DPC for Confirmation a) Secretary (TW) – Chairman b) Director (TW) - Member c) Head of Office, ASI - Member d) Executive Secretary - Member	Not applicable