

Minutes of the meeting held under the chairmanship of Pr. Secretary Finance, A & N Admn. on 28.12.2016 at 11.30 AM in the Conference hall of secretariat to review the implementation of cashless transactions.

Pr. Secretary (Finance) welcomed all. He stated that the Govt of India is strictly monitoring the implementation of cashless transactions in the UTs. A series of meetings have been held at the level of Cabinet Secretary, Secretary (Coordination), Home Secretary wherein it was impressed that the UTs should take a lead in promotion of digital payments for moving into economy of cashless transactions. After detailed deliberations the following was decided:

2. DAB to issue necessary instructions to all the departments for submission of application for POS machines to the Bank. A detailed instructions to Departments be prepared on Pooling Account in consultation with Lead District Manager and communicated to all the departments for enabling them to transact and maintain the details/accounts of revenues received through transactions done by POS machines.

Action: DAB/LDM, SBI

3. All the departments to develop their Website and Payment Gateway for enabling them to switch to electronic mode for collecting receipts apart from POS machines. Necessary gateways to be finalised in consultation with the Lead District Manager, SBI.

Action: All HoDs/IT Dept. /LDM, SBI

4. DAB with Lead District Manager, SBI to make a presentation on details of payment gateway for all the departments. Lead District Manager to work out modalities for early refund of cancellation charges.

Action: DAB/LDM, SBI