

No. 13-4/AAJVS/Store/2006-2007/ 524
OFFICE OF THE EXECUTIVE OFFICER
ANDAMAN ADIM JANAJATI VIKAS SAMITI
Secretariat Complex

Port Blair, dated the 8th Dec, 2006.

To

The Manager,
 CCS, Port Blair.

Sub: Supply of store items -reg.

Sir,

It is requested the following item may be supplied for the use of this office. As the items are urgently required.

Sl. No.	Items	Qty. Required
1.	Water Filter	1 No.
2.	Disposable Glass	100 Nos.
3.	Dettol Bottle	1 Bottle
4.	Aluminum Box	4 Nos.

Necessary pre-receipted bills in duplicate may be raised in favour of Executive Secretary, AAJVS, Port Blair for making payment.

Executive Secretary
 AAJVS

Copy to:

1. Bill clerk / Cashier for information.
2. File copy.

Executive Secretary
 AAJVS

o/c