

NS/1/2011/

NIRMALA SENIOR SECONDARY SCHOOL

P.O. HADDO, PORT BLAIR

ANDAMANS-744102

1. R. D. No

2. Date

3. T. V. M. No

4. Rem

5. Recd

1291
17/01/11

Date: 15/01/2011

gncm

13/1/11

To

The Executive Secretary
AAJVS
Secretariate Complex
Port Blair

Subject:- Requisition for Hostel materials for Great Andamanees Students- reg.

Sir,

Kindly arrange to issue the following hostel materials in respect of 04 Great Andamanees students residing in Nirmala Girls Hostel, Port Blair.

- | | |
|---------------------|-------------|
| 1. Mat | - 04 Nos. |
| 2. Rubber Sheet | - 04 Nos. |
| 3. Washing Soap | - 12 Nos. |
| 4. Bathing Soap | - 12 Nos. |
| 5. Surf | - 4 Kgs |
| 6. Ujala | - 04 Nos. |
| 7. Coconut Oil | - 02 Bottle |
| 8. Powder (200 gms) | - 1 Nos. |
| 9. Handkerchief | - 08 Nos. |
| 10. Blanket | - 04 Nos. |
| 11. Bed Cover | - 04 Nos. |

Besides this I am to inform you that Hostel fees are pending from August, 2010 to April, 2011 in respect of 04 students and 2 months hostel fee is due for 01 student (Kumari Lephe). Details are as under:

Rs 5400 x 4 students = Rs. 21,600/-

Rs. 1200 x 01 student = Rs. 1200/-

Total:- Rs. 22800/-

(Rupees twenty two thousand eight hundred only)

Yours faithfully,


(Mrs. Caroline Mathew)

Principal
Nirmala Senior Secondary School
Haddo, Port Blair,
Andaman - 744 102.