



MAHATMA GANDHI INTERNATIONAL SCHOOL

(Affiliated to CBSE, New Delhi)

IN MAKING OF WORLD CITIZENS ...

ADMISSION PROCEDURE / REQUIREMENT

Mahatma Gandhi International School, Port Blair is affiliated to Central Board of Secondary Education, New Delhi vide Affiliation No.25300008 and follows CBSE Syllabi. The Medium of Instruction is English. Mahatma Gandhi International School Port Blair is a Day cum Residential School. Day Scholars are admitted to Grades LKG and onwards and Boarders are admitted to Std IV and onwards as per the conditions given below.

ADMISSION PROCESS

In general CBSE guidelines are followed for admission to Mahatma Gandhi International School, Port Blair. However, following are brought to your notice:

- 1. Availability of Seat:**
Admission is subject to the availability of seat in the particular grade and the fulfilment of the eligibility criteria by the candidate. Merely filling up the Registration Form does not stand guarantee of admission.
- 2. Filling up Registration Form:**
The Registration form given at the end of this booklet should be duly filled in after going through the instructions & rules of the school and submitted at the school reception by the eligible candidates within stipulated period.
- 3. Interactive Session / Entrance Test:**
The registered eligible candidates are required to appear for an Interactive Session / Entrance Test, as the case may be, as per the schedule given by the institution.
Admission is considered on the basis of the candidate's performance in the entrance test.
- 4. Filling up Admission Related Forms:**
The successful candidates will be called to fill up the admission related forms e.g. Admission Form, Medical Form, Transport Form, Catering Form, and to complete other admission related formalities.
- 5. Verification of Above:**
Duly completed Admission related forms along with the other formalities as specified in para 4 will be verified by the School office & put up for the Principal's approval.
- 6. Fee Deposition:**
The payment of fees (all payments is to be made in favour of Mahatma Gandhi International School, Port Blair by Demand Draft from the nationalized banks) and submission of all required documents, attached with a Demand Draft will confirm the admission.

NOTE:

1. Fee once paid will not be refunded or adjusted in any case and under any circumstances whatsoever.
2. If the statement made by the parent or guardian of a student or by the student himself / herself at the time of admission to the school, is found to contain any wilful misrepresentation of facts regarding the student's career, the head of the institution may punish him / her as per provision prescribed by the CBSE.
3. The applicant will have an opportunity to choose the subjects as per the Scheme of Study offered by the school.

ELIGIBILITY

AGE

For Grades LKG, UKG & I, Children who have attained 3, 4 and 5 years of age respectively on or before 31st March of the Calendar year in which admission is to be sought will be considered eligible for the admission on submission of a copy of Birth Certificate (duly attested by the Gazetted Officer) and the original Birth Certificate for the verification. For remaining classes admission will be considered on the basis of the age as per Transfer Certificate.

STUDENTSHIP OF RECOGNISED BOARD

For admission in Grade II onwards, Studentship of the applicant from a recognised board, as approved by CBSE is pre-requisite.

SCHOOL LEAVING CERTIFICATE / T.C. AND PROGRESS REPORT CARD

(GRADES II ONWARDS)

Students who have been promoted to the subsequent Grade / Class are eligible for admission only on submission of Transfer Certificate, duly countersigned by the appropriate authority and attested copy of the marks sheet / Progress report card of the previous Grade passed duly attested by a gazetted officer. The applicant is required to produce the original marks sheet / Progress report card also for office verification which will be returned back after the completion of the procedure.

In case of non submission of T.C at the time of admission, the admission will be granted provisionally and the Transfer Certificate will be required to be submitted within 30 days of the grant of provisional admission, failing which admission of the student will be cancelled for which no request with regard to the refund of any type (Fee, Books & Stationery Uniform etc.) will be entertained.

INTERACTIVE SESSION / ENTRANCE TEST

The students are required to appear for the interactive session till Grade I and needs to appear for the entrance test for seeking admission from Grade II onwards. The admission is subject to satisfactory performance of the student in the entrance test.