

OTHER CONDITIONS

In addition to the above conditions the following are to be fulfilled:

1. For Admission in Grade IX
The student is required to pass IIIrd language of the middle school level or equivalent to Grade VIII examination to be eligible for the admission.
2. For Admission in Grade X
Admission to Class X is taken under special circumstances and at the sole discretion of the Principal. However, if the case is being considered the following conditions are applicable:
 - a) It is mandatory for the applicant to have studied the same IInd language in class IX as available in the Scheme of Study of our school in grade X.
 - b) Registration Card (All India Secondary School Examination (CBSE) is required to be submitted.
3. In case the student is seeking admission in the middle of the academic year he / she is required to submit:
 - a) Copy of the All India Secondary School Examination (CBSE) Registration Card (Applicable to Grade X & Grade IX- if registration Card is already filled in grade IX)
 - b) Student's Progress Record / Internal Assessment Records as the case may be of the present class in the previous school.
4. As stated before, admission in the Board Exam Classes i.e. Grade X & XII is granted under special circumstances. It is restricted to such students whose parents have been transferred or shifted the residence and studied the same subjects in the lower grade in which admission is to be sought. A proof in support of the reason cited should be submitted.
5. Admission to Foreign Student, migrating from abroad is subject to:
 - a) Approval of the admission case by CBSE.
 - b) Submission of verified copies of documents.
 - c) Acquiring Eligibility Certificate from the CBSE Board.
 - d) Recognition Certificate to the effect that the Institution from where the student is coming is recognised by that country and accepted by CBSE.
 - e) Candidate is required to pay processing and administrative charges as admissible at the time of admission. This amount is over and above the school fees.

NOTE: Admission to Grade X & XII is subject to approval by the CBSE. Pending approval by the CBSE, the admission is provisional and if the CBSE does not approve the admission, such candidate(s) will have to withdraw from the school and they will not be eligible to appear for the concerned Board Examination, conducted by the CBSE. In such condition the school will not be responsible for any loss that the student / parent may suffer on account of withdrawal of the child due to non approval of the admission by the CBSE.

The admission to such students will be purely provisional till the approval of the case is pending. They are also required to obtain a *Equivalency Certificate* from the Association of Indian Universities to the effect that the qualification possessed by applicant is equal to the qualification required by the CBSE.

SUBJECT COMBINATION (XI & XII)

As specified in Annexure I supplied with this booklet.

GENERAL:

The child will be granted admission in the school subject to the orders of the Principal after which the fee will be deposited by Demand Draft in the name of "Mahatma Gandhi International School" payable at Port Blair. On deposition of the requisite fee and submission of all the required documents the admission will be confirmed.

In case of non submission of the documents at the time of admission a grace period of 30 days will be granted to arrange the same and till that time admission will be purely on provisional basis which is liable to be cancelled in case of non submission of the documents within specified period & the school will neither be responsible for any loss that the student / parent may suffer nor liable to any refund of the fee already paid or compensation on account of the cancellation of the admission on the said ground.

SUBMISSION OF DOCUMENTS:

The documents are to be submitted at the time of admission of the student to the School / within stipulated time, failing which the seat will be transferred to the next candidate in the merit list for which no excuse, whatsoever, will be entertained.

- a) Original Birth Certificate issued by Municipal Council / Municipal Corporation for admission in till Grade Ist.
- b) Transfer Certificate / School Leaving Certificate (In Original), duly countersigned by the competent authority from the School last attended for the admission in Grade II & above.
- c) Progress Report Card, furnishing full details of the Scholastic & Non Scholastic achievements of the student till the last examination.
- d) Six copies of stamp size recent coloured photograph of the student.
- e) Six copies of passport size recent coloured photograph of the student.
- f) Three copies of recent stamp coloured photographs of Father, Mother & Guardian. All the photographs should be neatly packed in an envelope, bearing the student's name and Registration Number.
- g) Photocopy of Immunization Card of the child.
- h) Attested Copy of Certificate(s) / Document(s) in support of any claim e.g. SC/ST/OBC or Handicapped etc. (Originals are also required to be produced at the time of admission for office verification. The candidate is to submit Caste Certificate in case of other than General category).
- i) Migration Certificate, if applicable.
- j) CBSE Registration Card, if applicable.
- k) Character / Conduct Certificate, issued by the head of the institute last attended.

IMPORTANT NOTE: All the disputes related to the School matters are subject to adjudication / jurisdiction of courts of Chennai only.