

PATTERN OF ASSISTANCE FOR CONDUCTING TRAINING/WORKSHOP

No.T.11012/2/93-NACO, dated 28 Jan., 93/3 Feb., 1993

No.T.11014/7/94-NACO, dated 10th January, 1996

No.T.11014/7/94-NACO, dated 21 Nov., 1996

No.7/5/Coordn./98, dated 9th June, 1998 (Deptt. of Expenditure)

Travelling Allowance Actual as per entitlement prescribed for an officer in a particular State/UT

Daily Allowance For Medical Officers/Gazetted Officers or Equivalent

- (i) Local Participants Rs.100/- per day
(ii) Outstation participant... Rs.200/- per day

For Para-medical/Subordinate Staff Non-Gazetted or Equivalent

- (i) Local Participant Rs. 50/- per day
(ii) Outstation Participant Rs. 100/- per day

The earlier decision contained in this Ministry's letter of even number dated 3/9 June, 1994 for making boarding and lodging arrangements for trainees @ Rs.150/- per trainee in case the Training/Workshop held at the State Capital cities and @ Rs.100/- in other cities shall stand withdrawn.

The per diem rate mentioned above will be over and above the serving of tea/coffee, light refreshment during lunch break for the trainees, faculty staff and other few members of the Staff of the Institution engaged in making arrangements for conducting training.

Honorarium to Resource Person Rs.400/-per day during training program

Light Refreshment Upto Rs.50/- per participant

Serving of tea/coffee Rs.3.50 per participant per session
Limited to two sessions in a day

Contingency Rs.12000/- per training course.

Minimum number of participants Thirty For each training course

The expenditure involved shall be met out of the funds released to States/UTs under the "Training" component of the Programme and booked accordingly in reimbursement claims to be submitted to NACO.