

Discussed with Executive Secretary, AAJVS. With reference to the minutes of Director (TW) at para 109 to 111/N, the reply is furnished as under:

114

A list of non-consumable items issued to individual members are placed at page 103/C.

115

The receipts for issue of non-consumable items to the individual as well as team coordinators are placed as a separate folder for ready reference please.

116

On receipt of the items from the members, tallied statement showing purchases, issue and balance at stock would be produced for examination.

117

The letters are to be issued to each and every individual member to whom we had provided the materials. The letter would be dispatched based on the receipt only. The matter was discussed with the Director (TW) on 28.8.2002, who had corrected the draft letter.

118

29/8/02
cel
29/8

Executive Secretary
AAJVS

pl make out
list of non-consumable
items issued to every
individual of committee (119)
Group & place in
file

already placed as 29/8/02
in file duly mentioned at para 116/c (no)
cel
mle