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37. Perused the notes from para 13/n onwards. The matter regarding finalization of the tender should have been done by us well in advance. The teams are scheduled to leave on 10.8.2002. The successful tenderers should have been given the supply Order reasonably in advance to make their arrangements.

38. Refer to the note at para 25/n above. It may not be the minimum number of trips per day that has been taken for the purpose working out the total expenditure per day. It would be the "probably average trips" per day.

39. Refer to the para 26/n above. The overall expenditure statement as calculated in other cases vide para 27-30/n above has not been done in this case of hiring engine dinghy for Kadamtala. Please attend to this.

40. Refer to the note at para 27/n above. Please re-check as to whether the tender noted at Sl.No. (a) under this para with Rs. 696/- is lowest or tender at Sl.No. (j) with Rs.588/- is lowest.

41. Refer to the not at para 28/n above. Please suggest the possible action. Are we not to forfeit the EMD from this tender ?

42. Refer to the note at para 29/n. Please compare the tender at Sl. No. (j) with the tender at Sl.No. (a) and (g) under para 28/n above and suggest for the need for negotiation.

43. Please Refer to the note at para 30 (ii)/n above. A note describing the reasons for calculating the distance of 9 Kms. between Tirur and Collinpur needs to be recorded.

44. Refer to the note at para 30 (iii)/n above. Please check the complete name and address of the tenderer.

45. The test check reveals some discrepancy in recording the amount / figures etc. We should ensure the foolproof examination to avoid errors in the matters relating to finalization of tenders. In this context please check the halting charges noted against the tenders at (Sl. No. (ii), (iii) & (iv)) under para 30/n above.

46. Refer to the note at para 31/n above. After rechecking the figures as suggested above please indicate who is the lowest tender now.