

OFFICE OF THE EXECUTIVE SECRETARY
ANDAMAN ADIM JANJATI VIKAS SAMITI
Port Blair

Dated the 13 March 2002

3-3/AAJVS/TW-2001/ 1119

To,

The Social Worker,
Onge Settlement,
South Bay
Little Andaman.

Sub: Returning of bills-reg.

Find herewith-enclosed bills preferred by you in connection with reimbursement claim made by you for transport charges of motor cycle carried by you from Port Blair to Hut Bay.

On scrutiny of the bill the following were observed:

- (a) The details of approval accorded by this Office to meet the expenditure is not mentioned in the bill;
- (b) The approval of rate claimed is not mentioned in the bill;
- (c) Copy of the authorisation by Executive Secretary, AAJVS, to carry the vehicle from Port Blair to Hut bay and specifically by a private vessel without insurance, is not enclosed with the bill;

You are therefore directed to re-submit the bills with proper elucidated explanations with reference to the above mentioned points to the undersigned to the Chief for further action.

Enclosed: a/a

Yours faithfully

Executive Secretary

AAJVS

Copy to:

- (a) The Pay and Accounts Officer (II), for information please;

Executive Secretary

AAJVS

6/3/02