

Note Sheet

Subject

File.....

Para
No.

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Sl no	Name of Particular	Received qty.	Last received qty.	Present stock position
1	Drawing books	20 nos.	10 nos.	nil
2	Slate	10 nos.	20 nos.	nil
3	Slate pencil	03 pkt	03 pkt	01 pkt
4	Pencil	02 pkt	01 pkt	nil
5	Sketch pen	04 pkts	02 pkt	nil
6	White board (Medium size)	01 no.	01 no.	In use
7	Duster	02 nos.	-	nil
8.	Uniform	14 nos.	15 nos.	nil

It is to mention here that samples and uniforms have been selected by Prof. Vishvajit Pandya and Shri Anup Kr. Mondal, Tribal Welfare Officer, AAJVS Kadamtala. And also last time they has been procured fromfrom local market i.e. M/s. Daauji Paridhan.

We do not have any authorized suppliers for same. During enquiry from the local market it is observed that the uniform and study materials rate would come to Rs. 78000 /- (Rupees sevety eight thousand only) and the same is not supplied on credit basis.

Hence, it is proposed that we may procure school uniform and study materials of the required quantity through approval of purchase committee from local market by obtaining rates from authorized suppliers after observing all codal formalities.

Necessary funds are available in AAJVS during the current financial year 2015-16 to meet the above proposals.

As per item No. 15 of the Delegation of Financial Powers vested with the Officers of AAJVS vide the office order No. 160 dated 08.09.2009 the Director (TW) is competent to approve the above proposal. A copy of DFA placed at page "Flag A" for reference please.

Submitted for approval please.

Sd/-
14.12.15

AO. Q. 15/12/15
15/12/15

Acct.

R. discus

discussed from 17/12/15
AO

approved
17/12/15

(176)